



Purchasing Division
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Date: December 17, 2021
To: All Service Providers
From: M. Angela Foraker
Executive Director, Strategy, Sourcing, & Support
Re: **Addendum #3 for ITB 21332 - CMSD Carbon Monoxide System Installation – Cluster One**

Below is Addendum #3 for ITB 21332 – CMSD Carbon Monoxide System Installation- Cluster One

This addendum supplements and amends the items in the Invitation to Bid (ITB) Instructions and Requirements. This addendum must be noted on the **Addendum Acknowledgement Form found** on page 9 of the ITB. **Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the bid response to be rejected.**

Addendum #3 reflects the following:

- *Update Part 1: Notice of Invitation to Bid and Section I: Instructions to Bidders #2, page 4.*
- *Update Section I: Addendum Acknowledgment Form- page 9 (copy of form below)*
- *Virtual Bid Opening Zoom Meeting Registration and Details.*

Update Part I: Notice of Invitation to Bid #21332- CMSD Carbon Monoxide System Installation- Cluster One and Section I: Instructions to Bidders #3

Bid responses will be publicly opened **December 22, 2021, at 1:30 PM** at 1111 Superior Avenue E, Cleveland, Ohio 44114. The Bid Opening will be conducting in-person, 19th Floor, Room 1937 at 1111 Superior Avenue E, and simultaneously via virtual Zoom meeting. See below for Zoom meeting details. Advanced registration is required for Zoom attendance. **PPE is required to be worn for entrance into and while in the building.**

Update Section I. Addendum Acknowledgement Form- page 9 to include this guidance:

If vendor submitted its Bid response prior to addenda being issued by the District, vendor should submit the completed Addendum Acknowledgement Form in a separate sealed envelope to acknowledge the addendum, date of receipt, and that initial Bid submitted prior to addendum being issued is still valid and to be considered by the District. The completed Addendum Acknowledgement Form is due at 1111 Superior Ave, E, Cleveland, Ohio 44114 on or before the Bid due date, **December 22, 2021 at 1:00 PM EST.**

See below for copy of Addendum Acknowledgment Form.

Virtual Bid Opening Zoom Meeting Details

Zoom Meeting: **ITB 21332- CMSD Carbon Monoxide System Installation- Cluster One**

When: **Dec 22, 2021, 01:30 PM** Eastern Time (US and Canada)

Attendees must register in advance to attend this meeting. Register by clicking the following link and completing the registration process:

[ITB 21332 Bid Opening: Zoom Registration](#)

After registering, you will receive a confirmation email containing information about joining the meeting.

If you have any questions, please email Mary.Foraker@clevelandmetroschools.org for support.

--End of Addendum--

Section I: Addendum Acknowledgement Form for ITB 21332

Having read and examined the Request for Proposal Documents, including the specifications, prepared by the Cleveland Metropolitan School District for the above-referenced Project, and the following Addenda:

Addendum Number

Date of Receipt

Proposer: _____

Failing to acknowledge a published Addendum may cause your bid to be rejected

The undersigned Vendor proposes to perform all work for the applicable contract, in accordance with the contract document for the proposed sums.

Signature: _____ Date: _____